

DATE: _____

**STANFORD RESEARCH PARK
DESIGN REVIEW SUBMITTAL FORM**

PROJECT ADDRESS: _____

APPLICANT (Lessee/Tenant): _____

APPLICANT IS: Ground Lessee Tenant/Subtenant of Ground Lessee* Tenant (Stanford is Landlord)

COMPANY: _____

CONTACT: _____

CONTACT EMAIL: _____

CONTACT PHONE NUMBER: _____

* - If not a Ground Lessee, and not a direct Tenant under a Stanford lease, Ground Lessee written approval for proposed Alterations is required as part of Alterations approval request.

PROJECT TYPE:

Please check all applicable impacts of the proposed project:

Relates to Hazardous Materials Use/ Environmental Activity

Affects Building Structure

Slab, Foundation, Building Structure

Vapor Intrusion Mitigation System (VIMS), Vapor/Moisture Barrier

Affects Exterior Building Appearance

Change to Building(s) Size (e.g. demolition and/or expansion)

Exterior Aesthetics

Roof Penetrations, Roof Screens

Antenna, Solar Panels

Affects Site Alterations

Site Work (trenching, grading, excavation, digging, etc.)

Landscaping, Tree Removal and/or Tree Replacement

Bio-retention Basin Installation

Parking (vehicular, bicycle parking and/or storage)

Site Circulation (vehicular, bicycle, pedestrian access)

Site Lighting

Public Art

Signage

Requires Major Architectural Review Approval from City of Palo Alto

Discretionary Entitlement Project

Historic Resource Analysis

Other (Specify in Project Description; Stanford will confirm required submittal items)

Stanford Real Estate Office/Stanford Research Park

415 Broadway, 3rd Floor | Redwood City, CA 94063-3133 | T 650.724.5059 | F 650.724.5059

PROJECT DATA:

Existing GFA: _____

Proposed Additional GFA: _____

Proposed Total GFA: _____

Proposed Bonus Traffic-Mitigating Amenity Space: _____

C.3 Stormwater Pollution Prevention Measure Agreement Required? Yes ___ No ___

Estimated Total Costs for Project: \$ _____

PROJECT DESCRIPTION:

If subsurface work applies (e.g., trenching, sewer line replacements, ground floor slab penetrations, etc.), please describe here, including details of subsurface impacts, depth of excavation, trench alignment, etc.:

If you checked the 'Haz Materials Use/Environmental Activity' box, please answer the following:

1. Will there be any impact on operations (e.g. new lab equipment, demolish structure, sewer upgrade)?

2. Please describe any changes to chemical storage, if applicable:

3. Is there a modified Haz materials business plan or inventory form required by the project?

Anticipated Schedule:

City of Palo Alto Intake Appointment (if scheduled): _____

Architectural Review Board Submission (estimated date): _____

Start of Construction (estimated date): _____

Completion of Construction (estimated date): _____

ITEMS INCLUDED IN THIS SUBMITTAL

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