

Stanford Real Estate Office/Stanford Research Park

415 Broadway, 3rd Floor, Mail Code 8873 | Redwood City, CA 94063-3133 | T 650.724.7100 | F 650.724.5059

DESIGN REVIEW

MAJOR PROJECT - SUBMITTAL CHECKLIST

(As defined in Palo Alto Municipal Code Section 18.76 & 18.77)

Drawings

Applicant is responsible to submit the applicable listed plans

- | | | |
|--|---|--|
| <input type="checkbox"/> Site Master Plan | <input type="checkbox"/> Landscape Plans | <input type="checkbox"/> Floor Plans |
| <input type="checkbox"/> Roof Plans | <input type="checkbox"/> Buildings Elevations | <input type="checkbox"/> Perspectives |
| <input type="checkbox"/> Building Sections | <input type="checkbox"/> Color & Material Board | <input type="checkbox"/> Existing Site Photographs |
| <input type="checkbox"/> Signs | <input type="checkbox"/> External Lighting | |

Use (note % if mixed use)

Existing

- Office
- R&D/Lab
- Manufacturing
- Other _____

Proposed

- Office
- R&D/Lab
- Manufacturing
- Other _____

Site Data

- Address _____
- Acreage/Site sq. ft. _____
- Zoning Code _____

Existing

- Floor area ratio _____
- Landscape Coverage (total) _____
 - Irrigated _____
 - Non-irrigated _____
- Pervious Pavement _____
- Number of loading docks _____
- Parking Required _____
- Parking Provided _____
 - Regular _____
 - Handicap _____
 - Compact _____
 - Bicycle _____
 - Motorcycle _____
 - Clean Air Vehicle _____
 - Charging Stations _____

Proposed

- Floor area ratio _____
- Landscape Coverage (total) _____
 - Irrigated _____
 - Non-irrigated _____
- Porous Pavement _____
- Number of truck docks _____
- Parking Required _____
- Parking Provided _____
 - Regular _____
 - Handicap _____
 - Compact _____
 - Bicycle _____
 - Motorcycle _____
 - Clean Air Vehicle _____
 - Charging Stations _____

- Explanation of Deviation from Required _____

Building Data

- Date and size of original construction _____
- Date and size of addition or modification _____
- Date and size of addition or modification _____

Existing

- Number of Stories _____
- Gross Area _____
- Gross Area per floor _____
- Demolition per floor _____

- Construction Type _____
- Occupancy type _____
- Occupancy type by floor _____

- Sprinkler System type _____

Proposed

- Number of Stories _____
- Gross Area _____
- Gross Area per floor _____
- New Construction per floor _____

- Renovation per floor _____

- Construction Type _____
- Occupancy type _____
- Occupancy type by floor _____

- Sprinkler System type _____

Building Materials and Construction Type

Existing

- Construction Type _____
- Materials and Color
Exterior Skin _____
Glazing _____

Proposed

- Construction Type _____
- Materials and Color
Exterior Skin _____
Glazing _____

Hazardous Materials

Existing

- Stored on site _____
- Stored/Used in Building _____

Proposed

- Stored on site _____
- Stored/Used in Building _____

Expected Project Schedule

- ARB Submission (date): _____
- ARB Approval (date): _____
- Start of Construction (date): _____
- Substantial Completion (date): _____
- Estimated Total Cost for this Project: _____
- Occupancy (date): _____