

Stanford Real Estate Office/Stanford Research Park

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DESIGN REVIEW

MINOR PROJECT - SUBMITTAL CHECKLIST

(As defined in Palo Alto Municipal Code Section 18.76 & 18.77)

INCOMPLETE SUBMITTAL PACKAGE WILL BE RETURNED TO THE APPLICANT

Drawings

Applicant is responsible to submit the applicable listed plans

- Site Master Plan
- Roof Plans
- Building Sections
- Signs
- Landscape Plans
- Buildings Elevations
- Color & Material Board
- External Lighting
- Floor Plans
- Perspectives
- Existing Site Photographs
- Tree removal plans

Hazardous Materials

Existing

- Stored on site_____
- Stored/Used in Building_____
- HMBP if applicable

Proposed

- Stored on site_____
- Stored/Used in Building_____

Expected Project Schedule

- Stanford Real Estate Office Submission (date):_____
- Architectural Review Board Submission (date):_____
- Architectural Review Board Approval (date):_____
- Start of Construction (date):_____
- Substantial Completion (date): _____
- Occupancy (date):_____
- Estimated Total Cost for this Project: _____